



CITY OF NICEVILLE

Community Development Department

Planning – Building – Inspections – CRA

208 Partin Drive N, Niceville, FL 32578

850-279-6436 – www.cityofniceville.org

APPLICATION FOR MINOR / MAJOR DEVELOPMENT ORDER

(Please mark appropriate application box below)

MINOR DEVELOPMENT ORDER APPLICATION

MAJOR DEVELOPMENT ORDER APPLICATION

REQUIRED SUBMITTALS

2.06.03. All development applications shall be submitted on these forms and in such numbers as required, to the building department. The information required to accompany each type of development application shall include but is not limited to the following:

- A. Authority to submit an application, in a form approved by the Planning Administrator;
- B. Statement of how the development proposal is consistent with the Comprehensive Plan and applicable standards and criteria of this LDC;
- C. Evidence of compliance with all applicable elements of the City's concurrency management system as provided in Article 6;
- D. Documentation that applicant has addressed tree survey, landscape plan, sign plan, solid waste disposal, stormwater management, erosion and sedimentation control, traffic impacts, water and sewer, and similar information as may be required by this Code;
- E. Development plans, site plans (at scales determined by the City, and including cross-sections and engineering details as requested by the City);
- F. Master plan/phasing plan with all related attachments, if applicable;
- G. Boundary survey of the entire property meeting the technical standards of Florida Administrative Code 5J-17.052, completed within two years of the application date and containing a legal description and the total acreage;
- H. Architectural elevations, if applicable;
- I. Warranty deed, or such other deed as may be required by the Planning Administrator;
- J. Fees, as established by the City; and
- K. Fiscal impacts including the timing of any needed infrastructure improvements or new facilities, if applicable.

Address of Proposed Development: _____

City, State, Zip: _____

Applicant Information

Applicant Name*: _____

* If company or corporation, name of secretary or officer

Business Name: _____

Mailing Address: _____

City, State, Zip: _____

Applicant Phone Number: _____

Applicant Email Address: _____

Project Information

Parcel Identification Number(s) (Can be obtained from Property Appraiser's Office):

Legal Description (Can be attached if necessary):

What is the current Zoning District of the property? _____

What is the current Future Land Use Map designation? _____

Proposed Use (i.e. restaurant, retail, manufacturing, apartments, etc.): _____

Project Type (Select One): Addition New Build

Property Size (sq. ft. or acreage): _____

Briefly describe the extent of proposed site improvements: _____

Maximum Building Height: _____

Parking Spaces Provided: Existing spaces: _____ Proposed: _____ Total: _____

of Residential Lots: _____ # Units per Residential Lot: _____

Multifamily Units: _____ Type of Multifamily Units: _____

Square Footage of Non-Residential Development:

Existing: _____ s.f. Proposed: _____ s.f. Total: _____ s.f.

Flood Zone: *The applicant will include all flood zones on the required survey submittal.*

Sewer and Water: *Development projects connecting to the City's water or sewer system shall design in accordance the current Water and Sewer Technical Manual and any applicable State standards.*

Additional Project Information (if applicable)

FDEP General Permit #	
FDEP Potable Water Permit #	
FDEP Stormwater Permit #	
FDEP Wastewater Permit #	
FDOT Permit #	
Will state permits be required for this project? (see below)	

If so, what state permits will be required? _____

Additional Contact Information

Property Owner Information (if different from applicant)

Name: _____

If company or corporation, name of secretary or officer

Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number _____

Email: _____

Agent Information (if different from applicant)

Name: _____

If company or corporation, name of secretary or officer

Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number _____

Email: _____

Architect

Name: _____

If company or corporation, name of secretary or officer

Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number _____

Email: _____

Engineer

Name: _____

If company or corporation, name of secretary or officer

Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number _____

Email: _____

Surveyor

Name: _____

If company or corporation, name of secretary or officer

Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number _____

Email: _____

**APPLICATION FOR PRE-DEVELOPMENT ADDRESS
PHYSICAL ADDRESSING REQUIREMENTS**

The applicant must provide a site plan and driving directions to the parcel with the application. The packet will contain the Parcel ID number, directions to the parcel specifying the exact footage from the nearest intersection street, and the Site Plan along with the completed Pre-Development Address Application.

E9-1-1 GIS/IR Department will then assign a physical address and collect a GPS point for the proposed development and will notify Planning of approval or disapproval of the site plan as provided through the technical review process forwarded by Planning and will include the development's address on the form.

The following items are needed to obtain a pre-development address only. (Note: The address assigned will be in accordance with the policies of the City of Niceville. It is NOT for mail delivery or utility compliance. A permanent 9-1-1 address will be assigned only when a building permit is obtained and construction commences on the proposed property.)

- 1. A 24" x 36" Site Plan
- 2. Location Indicator on Site Plan to be addressed
- 3. Location Map
- 4. Name of Development

Driving Directions to Site from nearest major intersection: _____

Contact Information:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

OWNER'S CONSENT AND DESIGNATION OF AGENCY

I, _____, the fee simple owner of the following described property (give legal description):

hereby petition to the City of Niceville for *Approval of a Minor/Major Development Order* for _____ and affirm that _____ is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. I understand under Florida Statute 837.06, whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree. Further, I understand this application; attachments and fees become part of the official records of the City of Niceville, Florida, and are not returnable.

Date: _____

Owner's Signature

Printed Name

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence online notarization, this ___ day of _____, 20___, by _____ (Name of Person Making Statement), who ___ is personally known to me or ___ has produced _____ (type of identification) as identification.

Signature of Notary Public

Printed Name of Notary Public

Commission # _____. My commission expires _____

(Notary's Seal)