

MINUTES
REGULAR COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
APRIL 8, 2014

The Niceville City Council met in regular session at 7:00 PM, April 8, 2014 in the Council Chambers, 208 N Partin Drive. All Council members, and the Mayor were present. Also present were City Manager Lannie Corbin; City Clerk, Dan Doucet; Public Works Director, Bruce Price; Police Department, Chief Popwell; Fire Department, Chief Mayville; Library Director, Shelia Bishop; Technology Department, Chad Morris; a member of the press, and 23 visitors in the audience. Councilman Henkel offered the prayer and led the pledge of allegiance. Mayor Wise called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Special Council Meeting, March 6, 2014
Regular Council Meeting, March 11, 2014
Planning Commission Meeting, No Meeting Held
Local Planning Agency Meeting, No Meeting Held

Councilman Schaetzle moved approval. Councilman Nodjomian seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

PUBLIC HEARINGS:

PRESENTATIONS:

Take Stock in Children Program – Ms Cindy Frazier, Program Coordinator, Okaloosa Public Schools Foundation

Ms Cindy Frazier, Program Coordinator, for the Take stock in Children Program provided an overview regarding applications received in response to the program. She advised that she was pleased to provide the City of Niceville with their student recommendation (s) for the Katie Mathews White Take Stock in Children scholarships. She stated that purchase of the four year college tuition scholarship was made from the Florida Prepaid College Foundation. She advised that of the 10 Applicants received, 6 met the criteria and 4 were pulled since they were not City residents. Using a numbering system one student and an alternate were recommended for award of the scholarship. Ms Frazier recommended an alternate be considered as backup in the event the student selected was unable to participate at a later date. Ms Frazier provided additional information regarding the status of past scholarship participants. Councilman Nodjomian asked several questions regarding the program. Discussion followed. Councilman Rominger moved

approval to award the scholarship as recommended. Councilman Henkel seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

Warren Averett Accounting Firm – Ms Tammy McGaughy, CPA, CFF, CFE – Audit Results

Ms McGaughy representing Warren Averett provided an overview/summary of the City-wide audit results for fiscal year ending September 30, 2013 lauding the City's overall management and sound fiscal status. She was proud to report that the City has received 27 consecutive annual Certificate of Achievement Awards from the Government Finance Officers Association (GFOA) for excellence in financial reporting. She advised there were no deficiencies noted with respect to internal control and no exceptions regarding compliance of laws and regulations. Ms McGaughy had two recommendations for the City based on the audit. Her first recommendation suggesting the City to document its fraud policy and follow it. She also recommended documentation of identified risks and corrective actions in the event of a breach. She stated in general that some organizations typically lose about five percent of revenue to fraud. In addition, the report suggested to document its accounting policies and procedures and to include year-end closing procedures. This would formalize procedure, serve as a training guide for new hires, and be instrumental in fraud risk assessment. Mr Corbin praised the City Clerk's Office for all the hard work that went into achieving the excellent audit results. Discussion followed.

Relay for Life – Proclamation – Ms Beth Anne Woods

Ms Woods, the 2014 Relay for Life Chairman stated that over 400 people have signed up for the Niceville High School Relay for Life event scheduled for the 4th thru 10th of May. She read a proclamation in its entirety; and expressed her appreciation for the City's support. The Mayor signed the proclamation as part of the presentation. Discussion followed.

Ordinance 14-04-01 - An ordinance of the City of Niceville Florida, authorizing the issuance of not exceeding \$5,250,000 Water and Sewer Revenue Refunding Bonds, Series 2014 to pay the cost of refunding outstanding Water and Sewer Bonds and the cost of improvements to the Water and Sewer System, and the Excise Taxes described therein providing for the payment of such bonds from the revenues of the Water and Sewer System; providing for repeal of inconsistent provisions; providing for severability; and providing an effective date. (Second Reading)

Mr Doucet read ordinance 14-04-01 by title. Councilman Rominger moved approval on second reading. Councilman Schaetzle seconded. Mr Bill Fray, City Finance Advisor provided a short overview stating that 6 banks responded to our Request for Proposal. He stated we are in the process of evaluating the proposals and performing legal reviews. He advised there will be a special council meeting on April 15, 2014 at 6:00 PM to award the bid to include the final reading of the ordinance. Discussion followed.

MANAGER REPORTS/REQUESTS/RECOMMENDATIONS:

Water/Sewer/Drainage Projects – Update

Mr Price briefed the status of current projects.

Water & Sewer

New 750,000 Water Storage Tank:

The tank globe has been fabricated and will be sand blasted, painted and hoisted up for installation.

SR 285 Reclaim Grant Project & Water /Sewer Extension Projects: The final grant agreement has been filed with the Water Management District and our engineer is preparing the bid package for this project along with the water and sewer extension project on Rocky Bayou Road.

South Bayshore Lift Station and Force Main: The initial clearing of the pump station site and adjoining property has also been completed and the new pump station and wet well are on order. The contractor has installed most of the force main from the pump station site to Cedar Avenue with the exception of some directional bores at Valparaiso Boulevard, Mc Farr and 21st Street. Those bores are scheduled to be installed beginning tomorrow. The same boring contractor completed a directional bore on Bayshore Drive at St Andrews Drive today that will be used to extend the water main down Bayshore Drive to the new 17 lot development.

Well 5 Improvements: City crews have completed the building improvements with exception to some outside trim work and preparations are underway to install the new generator.

Storage Tank Maintenance: The scheduled water storage tank maintenance is ongoing.

Generator Maintenance: The annual generator maintenance is nearing completion.

Consumptive Use Permit: We are also working with our engineers in preparing our consumptive use permit application and the 5 year Capital Improvements Plan for water and sewer.

Stormwater Projects and Activities

Valparaiso Boulevard: We are completing the close out procedures for this project.

Juniper Avenue: The final ok from FDEP should be given within a week and we will be ordering the materials to start construction once that approval is in hand.

Bayshore Vault Project: I spoke with a representative from the 1st Baptist Church regarding the agreement granting the city a drainage easement on church property for the vault in exchange for continued lease of city property for parking and water access. In the course of my last conversation with the church representative there was mention that the church may want to put a building on the leased property at some time in the future. When this subject came up I explained to him that when I briefed the council and received approval to negotiate a possible land exchange, it was our understanding the use of the city property would be for parking and water access which is how the lease is presently set up. During our negotiations there was never any mention of the church building anything on this property.

Storm Response: There were a considerable number of trees damaged from the recent weather and our crews have responded to several minor drainage issues. These problems included sinkholes along pipe lines, trash covering storm inlets & debris and sediment blocking streams, roadway crossing and out fall systems.

City Wide Projects:

Tennis Center: We have completed the installation of the underground conduits for the courts that have been constructed and we have done some additional grading and stabilization work to the site.

Fire Department: We are continuing to work on the upstairs area of the fire department. Nearly all of the interior walls have been set, the electrical and mechanical are well underway and the materials for plumbing are being ordered.

Children's Park: We are also doing the annual clean maintenance at the children's park preparing it for the summer season.

Development & Planning:

Publix Area: Raised pavement markers have been installed on the traffic circle to delineate the travel lane. Other remaining improvements at the circle include widening the roadway shoulder and redesigning the drainage swale along Rocky Bayou Road. Gulf Power still has some overhead lighting adjustments to make.

Connector Road: We have reviewed the plans for the new service road connecting the Publix and Walmart Centers and that work has started.

O'Reilly Auto Parts: Site work is ongoing.

Walmart Outparcel: A Building Permit has been issued for the out parcel across from Walmart and construction is under way at that site.

Magnolia Woods Phase 2: The contractor has completed the onsite underground utility work and a portion of the street paving has been completed.

Parkview Place: Site clearing is completed and underground utility installations are underway.

Shirks Cove, (VRC 17): Underground utility installation is ongoing.

Stables Development: 20 Building permits have been issued for this development

JLUS/ SEIS Land Development Changes: We have been gathering data to start working on the L D C and mapping changes for the JLUS and SEIS.

FIRE DEPARTMENT – UPDATE

Chief Mayville stated that during the month of March the Fire Department responded to 142 calls. There were 138 calls located within the city limits and 4 mutual aid calls. Firefighters attended the “Kid Feast” at Publixs and we had a large group of children visiting the station for a tour and to learn about fire safety. He stated that firefighters have begun flow testing hydrants for this year and ladder testing is complete. A fire extinguisher class was given for employees of a local business. Chief Mayville was a guest speaker at the March meeting of the Rotary Club at Northwest Florida State College. He advised that the department is working to remove the old boat located behind the old Roy’s Lock and Key business. Chief Mayville stated they have inspected the large rescue boat after it’s required maintenance and everything looked good. The department plans to paint the bottom part of the boat for protection when it’s in the water. Chief Mayville was invited to be a guest of Colonel West of Hurlburt Field and was given a tour of the base.

POLICE DEPARTMENT – UPDATE

Chief Popwell stated that during the month of March the Police Department responded to 1746 calls for police assistance. There were a total of 38 traffic crash reports written involving 79 vehicles. The estimated amount of damage to these vehicles and related property was \$138, 678. A total of 248 Traffic Citations were issued, 16 Misdemeanor, 21 Felony and 3 DUI Arrests were made.

LIBRARY – UPDATE

Sheila Bishop briefed the status of current projects.

TECHNOLOGY DEPARTMENT – UPDATE

Chad Morris stated the network upgrade was complete and all new computers installed in time to meet the April 15th deadline when Microsoft would no longer support the former operating system that would have caused security issues for the network. Discussion followed.

LIBRARY – UPDATE

Other Business:

Mr Corbin stated that Ms Tracy Janssen, 2011 Marian Court was here last month regarding an issue in that they were unable to gain access to the rear of their property because of the construction of the new water tower near Marysa Drive. Mr Corbin stated that issue has been resolved. Mr Corbin provided an update of the property purchase involving Eglin Air Force Base and the property in question relates to the Turkey Creek area. He stated this has been a 5 year process and should be resolved prior to the next regular council meeting. Mr Corbin provided a brief update of the Enhanced Recycling Program stating that overall it has been a relatively smooth transition; at least his office has received only a few calls. He did add that some of the people living in the unincorporated area of Niceville have asked how can they be included in the program. He stated one gentlemen stated that he would even annex into the City to receive the service. Mr Doucet stated that very few calls were received; most calls received were requests to swap out carts for a different size. We are working to satisfy any concerns from our customers with Waste Management. Mr Doucet stated that Waste Management will be at our next regular council meeting to provide an update. Discussion followed. Mr Corbin stated that he met with the affected residents in Swift Creek regarding the sidewalk issues. Mr Corbin stated we have learned a lot in the way we handle our inspections. He stated going forward we will not issue a Certificate of Occupancy (CO) until sidewalk issues are resolved. He stated other than that we will not attempt to correct those sidewalks that are not up to code since the affected residents don't want any modifications made to the sidewalks. Mr Corbin thanked Mr Becker who is present here tonight who brought this issue to the City. Mr Corbin stated he contacted the President of the Homeowner's Association who will be sending out an e-mail to the residents to caution them about the affected areas to use caution. Councilman Nodjomian stated we are doing something about it by implementing more stringent controls moving forward and possibly signage for the few areas to warn people in the area about the need for care when walking in the areas of concern. He stated because of the budget constraints we operate under it's cost prohibitive to expend that kind of money to correct them. Discussion followed.

Mr Corbin provided an update on the issues with the new Publics Store. Mr Corbin stated there are still issues with the lights and sound. He stated there are people here tonight who will voice their concerns. Mr Kevin Ennis, 121 Mulry Drive, which is located adjacent to the store stated the problem were the lights behind the store, noise from mechanical systems on the top of the building, and delivery trucks making noises. Mr Ennis stated he has not contacted the corporate Publix office but was thinking this would be the next step. Councilman Nodjomian stated that is was a local problem, local solution. Mr Bart Swann, 127 Mulry Drive, advised he would like to

see a target date for resolution of these problems. Mr Corbin stated he has been working with the residents stating their quality of life did change since the opening of the shopping center earlier this year. Mr Corbin stated that Publix was working on the sound problem, and the company would redirect noise to the front of the building which could take up to six or seven weeks. Mr Corbin stated the Valparaiso Realty was working on the problems. In addition, Gulf Power is committed to try and resolve this issue as well. Discussion followed.

BILLS PAYABLE:

Councilwoman Boudreaux moved approval. Councilman Nodjomian seconded. Council Vote: Henkel-yes; Schaezle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

The meeting adjourned at 8:30 PM.

MAYOR

ATTEST:

CITY CLERK