

MINUTES
REGULAR COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
MARCH 12, 2013

The Niceville City Council met in regular session at 7:00 PM, March 12, 2013 in the Council Chambers, 208 N Partin Drive. All Council members and the Mayor was present. Also present were City Manager Lannie Corbin; City Clerk, Dan Doucet; Police Department, Sergeant Macon; Fire Department, Chief Mayville; Public Works Director Bruce Price; a member of the press, and 29 visitors in the audience. Councilman Henkel offered the prayer and led the pledge of allegiance. Mayor Wise called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Regular Council Meeting, February 12, 2012
Special Council Meeting, January 17, 2013
Planning Commission Meeting, February 4, 2013
Local Planning Agency Meeting, No Meeting Held

Councilwoman Boudreaux moved approval. Councilman Schaetzle seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

PUBLIC HEARINGS:

PRESENTATIONS:

Youth Council League – Adam Nodjomian

Adam Nodjomian provided an overview regarding his request to establish a Youth Council which included discussion as follows:

Why establish a youth council? He stated young people can benefit by being able to communicate directly with you regarding local matters that directly affect us. Many of us take government/civic classes and being able to participate in local government matters will only be a bonus to our education process. We would have the opportunity to take action to improve our community by working with the City Council. According to the census bureau approximately 25 percent of our population is under the age of 18. By having that voice in the government process will only foster better communication, etc. He recommended one youth per council member. The selection process would be by application/appointment. There would be monthly meetings and possibly requirements to attend other meetings. Must be a Niceville resident to be appointed. Appointments

would be after our City Elections, the recommended term would be one year to hopefully be in place prior to the 2013-2014 school year. The establishment of a Youth Council would encourage youths to be more actively engaged in the political process and be more sustainable. Adam advised that most of his program research came from information provided by the Florida League of Cities. He stated that there are 25 member cities out of 400 that have a youth council established. He stated that the City of Destin has a youth council and are willing to provide assistance. He mentioned that some Cities use an ordinance while others are approved by council motion. Councilman Nodjomian noted that Adam had spoken to Mayor Seevers from Destin regarding their program. Adam advised that Mayor Seevers was very supportive of the Destin Youth Council. Discussion followed. Councilman Henkel stated that it is obvious that Adam has done his homework and should be commended for his efforts to establish the program. Councilwoman Boudreaux agreed stating this is a win-win situation and moved approval to proceed with the program. Councilman Rominger seconded. Discussion followed regarding the need to have a proposed ordinance for consideration at our next Regular Council Meeting. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

Meter Reading System Proposal – Mr. Chuck Porter and Mr. Scott Cochrane, Innovative Metering Solutions, Inc.

Mr Doucet stated the purpose of tonight's presentation is to request the council consider our plans to move away from our current meter reading system which includes replacing the internet based system because of the product endpoint failure rate and the company is experiencing financial difficulty. Mr Doucet stated that he had provided the council with historical information to bring them up to date on what his personnel have gone through over the years to our present system and status.

Mr Doucet stated that in addition he is providing a legal opinion from Mr Dixie Powell our attorney which supports this project as a sole source purchase to include information on authority to purchase.

He stated tonight we are proposing the council consider a choice of 2 options submitted by Innovative Metering Solutions, Inc. They are the distributor for the Badger product line in the State of Florida.

We recommend Proposal (Option 1). With your approval we propose to move forward and implement a City-wide fixed based system known as the Badger Galaxy System which a superior product line. The City has over 40 years experience with Badger Meters. Mr Doucet stated that once implemented our people will no longer read meters.

Mr Doucet advised that Innovative Metering Solutions, Inc. is giving the City \$250,000 to \$260,000 in discounts for encoded registers, Galaxy endpoints, and labor costs to install the new system.

Proposal (option 2) would be going backwards, cost more money, and we would lose the customer service benefits of a City-wide system to be installed in the near future. If we used our existing manning it would take approximately 7-10 years to install the system based on current budgeted amounts for AMR funding and at retail pricing.

Mr Doucet introduced Mr Chuck Porter, and Mr Scott Cochrane representing Innovative Metering Solutions, Inc. He stated they will provide an overview of the proposed system and answer product questions. Mr Greg Waltman from Badger is available to answer technical questions.

Mr Doucet stated that Mr Bill Fray is here tonight to cover financing options, and Mr Glenn Stevens is here to answer rate/coverage questions.

Mr Chuck Porter provided an overview of the Turnkey Supply and Installation Proposal for the Badger Meter's Galaxy AMI Technology to the City Council. Mr Porter stated their headquarters is located in Odessa, Florida, they are the Badger Meter Sole Source Distributor for the State of Florida (100% of the business) which includes Water & Gas AMR/AMI solution provider, which is a turnkey project installation. Badger Meter Corporate Overview: Mr Porter stated that Badger Meter was founded in 1905 – over 100 years of metering and solution automation experience: (1) Publicly Traded Company (NYSE: BMI), (2) Employer of 1,224 dedicated employees and (3) 2012 Sales of \$319 Million. He stated the company is headquartered in Milwaukee, Wisconsin: Water Meter and Technology Manufacturer (80% of Business) 27% market share); Leader in Cumulative AMR/AMI water endpoints deployed. Water & Gas AMR/AMI Solution Provider; Turn Key Project Management/Installation; and Municipal Financing). Mr Porter stated the City of Niceville has trusted Badger Meter for over 40 years to provide the highest revenue potential from the city's residential water distribution system: He stated only Badger Meter offers a water meter that is rated "above" the minimum performance requirements of the American Water Works Association in "all" sizes. AWWA's AWWARF Study proved that Badger Meter's positive displacement nutating disc water meters provide the highest revenue generating potential for the longest duration of time when compared directly to their water meter's performance. Mr Porter stated the City of Niceville's distribution system is installed in sandy soil. Sand infiltration into the system during line breaks and leaks can increase meter wear and accuracy (revenue) loss. Badger Meters proven characteristic for maintaining higher performance than other manufactures in sand conditions is a unique feature of the product. This feature provides for the best revenue generation for the City of Niceville.

He stated 100% of the 8,788 residential water meters in the City of Niceville are Badger water meters. Mr Porter stated the City of Niceville goals are to focus on revenue collection/not system installation; Revenue Management; Customer Service; Data Management & information integration; Water & Energy Conservation; Operations & Asset Management and Government Regulations and reporting. System Operation: Mr Porter stated the Galaxy Gateway Receivers that are typically mounted on Water Towers or other high structures in the City collect the reads which are immediately sent via cellular back hall to the Utility's Internet – connected computer. Galaxy Transmitter features and Benefits. High-powered one-watt transmitters send meter data every six hours. Hourly interval data – past 24 top-of-the-hour reads; Transmits on 450-470 MHz, FCC-licensed and protected frequency; Single pit/remote packaging; Factory pre-wired and pre-programmed with “Smart Activation” for fast and easy field installation. Mr Porter stated the Badger Galaxy transmitter and Badger ADE encoder register assembly; provides a 20 year warranty protection over the life of the meter reading system; provides single-source warranty responsibility for the meter, encoder and radio transmitter. System Design: Infrastructure installation flexibility; Water towers, and tanks; Publicly-owned buildings; Utility poles; higher is always better. Mr Porter stated that Badger Meter System Engineers will work to design the system to fit Niceville's unique topography. The Business Case: Increased operational efficiency/ Routes now being read automatically via the office; Decrease in vehicle expense; No “truck rolls” for final reads; Improved Customer Service; Additional hourly system data provides the utility with the tools to improved customer service for billing disputes; Ability to store, display, graph and query interval customer consumption data information as needed. Manpower: meter reading personnel can now be allocated for other department functions; Proactive conservation: additional data allows utility to efficiently and strategically manage conservation efforts on both the service side and on the customer's premises. Mr Porter then explained the benefits of Option One Turnkey Supply & Installation. Purchase 2458 Galaxy Radios – receive 1230 Galaxy Radios at no charge (1/3 of the existing system - \$ 138,375. Purchase balance of Galaxy Radios and ADEs. Network infrastructure and Radios installed. System complete 90 days after receipt of product. Project payments to be financed by bank loan. Total Project Cost \$1,315,177. Option Two: Pay as you go approach: Loss of 1/3 of current system value (-\$138,375); City to install system over 10 year period. The cost would be at retail pricing after the first year. Customer service benefits limited until install is complete. City installation management focus instead of revenue data management focus. System not 100% for 10 years. Loss of additional discounts approx - \$250,000. Total Product Cost: \$ 1,294,292. Mr Bill Fray discussed financing options and the time table for a competitive bid vs. a negotiated sale. Mr Glenn Stephens discussed the rate structure in place indicating there will be no increase in rates because of this project. Mr Doucet answered several questions from the City Council. Councilman Nodjomian moved approval of Option one, and recommended the financing

portion of the project be bid out. Councilwoman Boudreaux seconded. Discussion followed. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

Ordinance 13-04-01 – An ordinance annexing to the City of Niceville, Florida, contiguous lands described as set forth herein; providing for proper advertisement pursuant to Florida Statutes 171.044; providing that the property will be zoned PUD; providing for the severability of this ordinance; providing an effective date and providing for filing with the Clerk of Court and Department of State. Metes and bounds description. Mr. John Duhaime, 23rd street. (Second Reading)

Mr Doucet read Ordinance 13-04-01 by title. Councilman Henkel moved approval on second reading. Councilman Rominger seconded. Mayor Wise asked if the council has exparted this property. Council members stated they made a site visit. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

Ordinance 13-05-01 – An ordinance annexing to the City of Niceville, Florida, contiguous lands described as set forth herein; providing for proper advertisement pursuant to Florida Statutes 171.044; providing that the property will be zoned R-1B; providing for the severability of this ordinance; providing an effective date and providing for filing with the Clerk of Court and Department of State. Lots 1, 2, and 3, Block 15, Pinecrest Subdivision 2, according to plat recorded in Plat Book 1, Page 48 of the Okaloosa County public records. Walter F. Spence, 631 Fir Avenue. (First Reading)

Mr Doucet read Ordinance 13-05-01 by title. Councilwoman Boudreaux moved approval on first reading. Councilman Rominger seconded. Mayor Wise asked if the council has exparted this property. Council members stated they made a site visit. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

CITY MANAGER REPORTS/REQUESTS/RECOMMENDATIONS:

Water/Sewer/Drainage Projects - Update

Mr Price briefed the status of current projects.

Water & Sewer Projects

Water Storage Tank Maintenance: Our annual tank maintenance inspections and service has been completed. Only one tank required cleaning and flushing.

New 750,000 Storage Tank Project: Plans and specifications for the new Tank off Marysa Drive are completed and the permit application is being prepared.

Semiannual Generator Maintenance: The contractor is performing the semi-annual preventative maintenance on our stand-by generators located at the water wells and Pump Stations and buildings. There are @ 40 generators under this program.

SR 285 Manhole Replacement: Last Tuesday night city crews repaired a damaged manhole structure on SR 285 which required lane closures.

Upcoming Projects: There are a number of O & M being scheduled to start as soon as next week. They include:

- 1) A 1400 lf water main extension on Redwood Avenue that will include 3 new hydrants
- 2) Replacement of Pump Station #33
- 3) The extension of a 12" water main along Rocky Bayou Drive.
- 4) Installation of a 12" Reclaim Water main along SR 285.

Miscellaneous Projects and activities

Rockywood Subdivision Sign: Crews have completed the new sign at the entrance to the Rockywood Subdivision. This was a joint project between the city Repair & Maintenance Department and the residents of that subdivision.

Invasive Tree Removal: The city in cooperation with the county extension office, Jackson Guard and The Choctawhatchee Bay Alliance conducted a popcorn tree removal project along the Hicks Branch Drainage Basin near Phyllis Avenue and at Palm Lake in the Shirks Bayou Drainage Basin. @ 250 trees were removed and herbicide treatments to stumps.

Sidewalk Installations: The contractor has installed @ 4,500 LF of sidewalk. Those sidewalk installations include Evans and Early Streets near Turkey Creek, Bayshore Drive from SR 20 to 27th Street, 27th Street from Palm Blvd. to Redwood Avenue and Kildare Circle off Ruckel Drive. There is @ 3,000 LF of Asphalt walkway being prep to pave beginning Thursday, those segments include Bayshore Drive between Lanman Road and Dana Pointe, Valparaiso Blvd. from St. Andrews Drive and Linden Avenue and Rocky Bayou Road from the proposed traffic Circle to Rocky Shores Drive.

Note: @ 270 LF of raised curbing is being installed along Spencer Place on Howell Hill to alleviate a serious erosion problem.

Storm water Pipe Repairs, Installations & Replacements:

City crews installed a stormwater crossing pipe on Bahia Vista as part of a project to alleviate standing issues on the right of way. Repaired a damaged section of concrete pipe that crosses

under Bayshore Drive near Bayshore Place. Replaced a deteriorated metal pipe under Wise Avenue near 27th Street.

Stormwater Projects

Facilities Plan Update: We received verbal approval of our Storm Water Facilities Plan update which added the Valparaiso Drainage Improvements and The Vault Project on Bayshore Drive near the Baptist Church.

Valparaiso Blvd. Drainage Improvements: We have received verbal approval and are awaiting the written authorization from DEP to proceed with the Valparaiso Project.

Restore Act Funding Submittals for Storm water Funding: the Resources and Ecosystems Sustainability, Tourist Opportunities and Revived Economies of the Gulf States Act of 2012. The Restore Act established a Gulf States Restoration Trust Fund in the U. S. Treasury in which 80 % of the Clean Water Act penalties from the BP Deep Horizon Oil Spill will be distributed to impacted areas for recovery. There are three major pots of Money that we be allocated to the 5 Gulf States directly impacted by the oil spill. A substantial amount of this funding has been set aside for environmental projects. The city has applied for the possible funding of 10 storm water project sites identified in our storm water facilities plan. These projects are being submitted to all 3 available pots of funding. We have also submitted (2) shovel ready projects for funding through the NRDA (Natural Resources Damage Assessment Trust Fund) which is a smaller separate available fund. The total cost of all the projects submittals made by the city is \$11,157,500.00.

I would like to take this opportunity to recognize a couple of people that put everything aside and helped to get these project submittals prepared and submitted by the deadline. **Cleve Dryden** w/ Baskerville Donovan who assisted me with the Project Submittals I provided to the Water Management District, which had to be prepared in less than 1 week to meet the application deadline. The other person is Mr. **Bill McCartney** who also made submittals for funding which included additional projects. Mr. McCartney will also be making other funding requests when those application procedures are established.

I would also like to mention that the city having an established storm water utility was the primary reason we were contacted by the WMD and having a Facility's Plan that was up to date made it possible to assembled and provide the information needed to apply for this funding. Our strategy in applying for this funding is to submit these projects as individual sites and as whole drainage basin projects. Example: Evans Branch (\$ 2,159,000.00) By site (3) (Meigs SWMF \$698,000.00 – Cypress SWMF \$391,000.00 – Reynolds \$1,070,000.00)

Development Update:

Publix: The site contractor is relocating the underground water and sewer lines to comply with city staff review comments. The re-positioning of the main building and service road for the Publix conflicted with the original placement of these utilities.

Rocky Bayou Stables Development: (45 lot) Initial land clearing for this development has started.

South Bayshore Development: We are awaiting the proposed plans for the pump station that will provide service to the future development of the area.

Regional Sewer System – Update

No report.

TECHNOLOGY – UPDATE:

Chad Morris, IT Director stated they are looking to purchasing software that will allow scanning and preserving long term records in the City. Discussion followed.

FIRE DEPARTMENT – UPDATE

Chief Mayville stated that during the month of February the fire department responded to a total of 88 calls. There were 87 calls located within the city limits and 1 mutual aid call. Chief Mayville stated that Bear Cub Scout Troop 553 visited the Fire Station for a demonstration and discussion covering information for a merit badge they are working on. He state the fire dept has been conducting training with other departments t o include regional training involving other counties. He stated three 40 hour federal classes will be attended They have been busy updating Pre Fire Plans and emergency contact information.

POLICE DEPARMENT – UPDATE

Officer Macon stated that during the month of February the Police Department responded to 1811 calls for police assistance. A total of 73 vehicles were involved in reported crashes. The estimated amount of damage to these vehicles and related property was \$136,230. A total of 242 Traffic Citations were issued, 16 Misdemeanor, 6 Felony and 4 DUI Arrests were made.

BILLS PAYABLE

Councilman Schaetzle moved approval. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Nodjomian-yes; Rominger-yes. Motion passed.

The meeting adjourned at **8:55** PM.

MAYOR

ATTEST:

CITY CLERK