

MINUTES  
REGULAR COUNCIL MEETING  
CITY OF NICEVILLE, FLORIDA  
DECEMBER 11, 2012

The Niceville City Council met in regular session at 7:00 PM, December 11, 2012 in the Council Chambers, 208 N Partin Drive. All Council members, and the Mayor were present. Also present were City Manager Lannie Corbin; City Clerk, Dan Doucet; Police Department, Chief Popwell; Fire Department, Asst Chief Lohrman; Public Works Director Bruce Price; a member of the press, and 16 visitors in the audience. Councilman Rominger offered the prayer and led the pledge of allegiance. Mayor Wise called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Regular Council Meeting, November 13, 2012  
Planning Commission Meeting, December 3, 2012  
Local Planning Agency Meeting, No Meeting Held

Councilwoman Boudreaux moved approval. Councilman Henkel seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

PUBLIC HEARINGS:

Final Approvals:

Valparaiso Realty request final approval of their 45 lot subdivision on Forest Drive. Councilman Henkel moved approval. Councilwoman Boudreaux seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Valparaiso Realty request final approval of a portion of their subdivision south of Bayshore Drive (Shirk's). Councilman Henkel moved approval. Councilman Schaetzle seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Ordinance 13-02-01 – An ordinance for the rezoning of certain properties in the City of Niceville, Florida; providing zoning for same and an effective date. Lots 4-9, Block 52, Plat of Valparaiso Company's Pinecrest Addition to Valparaiso Florida, sheet #1, subdivision #2, according to the plat thereof as recorded in Plat Book 1, page 48, Public Records of Okaloosa County, Florida. HP Rental Properties. (First Reading)

Mr Doucet read Ordinance 13-02-01 by title. Councilwoman Boudreaux moved approval on first reading. Councilwoman Schaetzle seconded. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Ordinance 13-02-02 – An ordinance for the rezoning of certain properties in the City of Niceville, Florida; providing zoning for same and an effective date. That portion of Lots 3-3 Block 14, Valparaiso Realty Company's Pine Crest Addition to Valparaiso Florida, subdivision 5, sheet 7, Plat Book 1, page 54 of the Public Records of Okaloosa County, Florida, lying north of the north right of way line of Florida State Road 20 (John Sims Parkway). Together with the vacated 50 foot wide right of way of Thirty-Third Street adjacent thereto. Okaloosa County School District. (First Reading)

Mr Doucet read Ordinance 13-02-02 by title. Councilman Rominger moved approval on first reading. Councilman Henkel seconded. Mr Bill Smith representing the School District explained that this is basically a cleanup request advised by DOT because there were advertisements on this billboard sign and it was not in conformance with zoning laws. Discussion followed. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Resolution 12-12-02 – A resolution authorizing the City Manager to purchase services in support of Niceville's 4<sup>th</sup> of July Fireworks display.

Mr Doucet read Resolution 12-12-02 by title. Councilman Rominger moved approval. Councilman Henkel seconded. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

#### CITY MANAGER REPORTS/REQUESTS/RECOMMENDATIONS:

##### Water/Sewer/Drainage Projects – Update

Mr Price briefed the status of current projects:

##### **Water and Sewer Projects**

**Well # 6 Improvements:** City crews have completed the punch list for the new well building and well site. The new generator has been installed and the pump off and water sampling is underway. Once these items are addressed along with the installation of the security fencing, SCADA controls and final grading and stabilization of the service road the well will be put back in service.

**Bayou Plaza Pump Station #1 Project:** Now that the last remaining sewer service in the shopping center has been rerouted. The final preparations are underway to remove the old pump station which will complete this project. This project included the replacement of an aging pump station located in the Bayou Plaza Shopping Center and the upgrade of the some of the sewer mains connecting to that facility. We also installed 1600 linear feet of 8 inch water main in conjunction with that project.

**Sewer Line Realignment Swift Creek:** The contractor has completed the realignment of the sewer line in the wetlands area east of Swift Creek. This work was done to correct a grade problem in the sewer main that serves the Swift Creek area.

**Partin Drive Sewer Line Rehabilitation:** The contractor will be completing the re-lining of the sewer line and service connections under SR 285 this week. This project relined the sewer services under SR 285 between Cedar Avenue and SR 20.

**Hart Street Water Main Extension:** City crews have completed the installation of 600 linear feet of 8 inch water main and the placement of a fire hydrant at the end of Hart Street. This was a water extension project that will provide additional water and fire protection to the Hart Street service area.

**Well 4 Repairs:** Well #4 located at the Twin Oaks complex has been taken off line because of serious vibration problems. To determine the problem the well must be pulled and inspected. Poly Engineering has acquired quotes from 3 reputable well companies to have the well pulled and inspected to determine the extent of the. These quotes include pulling the motor and pump, breaking them down and inspecting them to determine what parts are needed making the necessary repairs, re-installing the repaired pump and motor, videoing the well and performing the pump test. The quotes do not include the cost of the parts needed to repair the well. These quotes ranged from **15,906.00** to **19,891.00** with Donald Smith Company having the lowest bid. I am requesting a motion to allow Donald Smith perform the necessary work to return the well to service. Councilman Henkel moved approval stating this issue is considered an emergency repair. Discussion followed. Councilwoman Boudreaux seconded. Council Vote: Henkel-yes; Schaezle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

**Sidewalk Extension:** The contractor has started the installation of sidewalks on Evans Street and Early Street. When those walkways are completed they will be relocating to Bayshore Drive. The Bayshore Drive sidewalk will be extended from SR 20 to Lions Park.

#### **Storm water**

**Dana Pointe Drainage Improvements:** The contractor has completed the installation of the outfall pipe and roadway inlets. The city will be inspecting the project and compiling a punch list for the contractor this week. This system provides an additional outfall point for this subdivision.)

**Phyllis Avenue Flood Control:** City crews have completed the flood control project on Hicks Branch near the intersection of Phyllis Avenue and Palm Blvd.

**Valparaiso Boulevard** According to our engineering firm we have given verbal approval from DEP and are expecting that in writing today.

**Baptist Church Vault Project:** We plan to schedule a meeting with representatives of the Baptist church and present the plans to them for approval. This project has been engineered and permitted and we are in the process of adding it to the facilities plan so we can fund the construction through the SRF Program.

**Evans Branch Project:** This project is on the New Project List it will be included on the new SRF Loan.

**Storm Water Funding Summary:** As you recall we obtained a grant that established an escrow account in Tallahassee which was used to make debt payments on the first SRF Loan which funded several of our major storm water projects. Those Projects included; Linden Avenue, 13<sup>th</sup> Street, Bayshore Place, Dana Pointe and some of the storm water vaults installed on Turkey Creek. A decision was made by DEP to close out this loan and use the escrow funds to pay off that loan. In order to fund the upcoming projects a new SRF loan is being obtained. There was approximately \$367,000 remaining on the original loan and that is being rolled over to the new loan. Valp., Baptist Church & Evans Branch projects will be funded under the new loan. The escrow account has a remaining balance of approximately \$120,000 which can be used for debt service on the new loan.

Regional Sewer System – Update

No Report.

OTHER BUSINESS:

**LIBRARY – UPDATE:**

Mr Corbin stated that Sheila Bishop was unable to attend since she was preparing for a Christmas Patron Party scheduled for tomorrow. He stated the Santa in the Park was a successful event enjoyed by all in attendance.

**FIRE DEPARTMENT – UPDATE**

Asst Chief Lohrman stated that during the month of November the fire department responded to a total of 139 calls. There were 135 calls located within the city limits and 4 mutual aid calls. Chief Mayville stated that firefighters attended the Edge Elementary Fall Festival. He stated the Fire Department participated in the annual Christmas Parade

and Christmas Festival at City Hall as well as numerous other public relations requests at churches and neighborhood events. He stated that the new rescue boat is scheduled for delivery during the April-May timeframe. Firefighters tested 59 hydrants during the month.

### **POLICE DEPARTMENT – UPDATE**

Chief Popwell stated that during the month of November the Police Department responded to 1554 calls for police assistance. A total of 54 vehicles were involved in reported crashes. The estimated amount of damage to these vehicles and related property was \$126,600. A total of 218 Traffic Citations were issued, 21 Misdemeanor, 6 Felony and 4 DUI Arrests were made.

### **BUILDING INSPECTION – UPDATE**

Mr Darcy Chaney briefed the council stating that 60-70 new homes are being built in the City. He provided an up-date on the status of future Commercial companies planning to do business in the City.

### **CITY CLERK**

#### **Prompt Payment Act**

Mr Doucet advised the Florida Prompt Payment act provides for an annual requirement to report interest payments concerning city debts paid on time. (FS 218.70) Mr Doucet stated a total of \$9,571,334.53 was paid last year and no interest was paid on those expenses.

#### **Accounts Receivable**

Mr Doucet advised that good accounting practices dictates that we do not overstate our receivables. As a result we annually declare our bad debts and remove that amount from our receivables. We should do this when we feel a debt may not be paid. He stated we have declared receivables through 2009 as bad debts. He advised we are proposing to declare receivables for the fiscal year ending September 2010 as uncollectible. He stated we billed **\$8,660,025.02** in FY-10 and received **\$8,613,940.24** which leaves **\$46,084.78** as uncollectible which represents a **(.005321%)** bad debt rate. Councilman Henkel moved approval. Councilwoman Boudreaux seconded. Council Vote: Henkel-yes; Schaezle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Employee Bonuses:

Mr Corbin requested the council consider approving Christmas Bonuses for employees based on the criteria used last year. Councilman Henkel moved approval. Councilwoman Boudreaux seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

Mr Corbin stated that our Fire Chief's vehicle was hit by another driver and that resulted in injury to Chief Mayville. He stated that he has undergone neck surgery and will be out of work for approximately six weeks. Discussion followed.

Mr Corbin stated that when Wanda Cruttenden, City Planner retired recently he decided to split up her workload vs. hiring a new person. He stated that Bruce Price will be taking over the planning portion of the job and Danielle Holley will be taking over the Human Resources responsibility and Chad Morris will be taking over project oversight duties. Discussion followed.

BILLS PAYABLE

Councilman Schaetzle moved approval. Councilwoman Boudreaux seconded. Council Vote: Henkel-yes; Schaetzle-yes; Boudreaux-yes; Rominger-yes. Motion passed.

The meeting adjourned at 7:55 P.M.

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MAYOR

ATTEST:

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CITY CLERK