

MINUTES
REGULAR COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
APRIL 10, 2012

The Niceville City Council met in regular session at 7:00 p.m., April 10, 2012 in the Council Chambers, 208 N. Partin Drive. All Council members were present and the Mayor was out of town on business. Also present were City Manager, Lannie Corbin; City Clerk, Dan Doucet; Attorney, Dixie Powell; City Planner, Wanda Cruttenden; Police Department, Chief Popwell; Fire Department, Chief Mayville; a member of the press; and visitors in the audience. Councilman Thomas offered the prayer and Mayor Pro-tem Henkel led the Pledge of Allegiance. Mayor Pro-tem Henkel called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES:

Regular Council Meeting, March 13, 2012
Planning Commission Meeting, April 2, 2012
Local Planning Agency Meeting, No Meeting Held

Councilman Thomas moved approval. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

PUBLIC HEARINGS:

Presentations:

Take Stock in Children Program – Ms Dort Baltes, Special Projects Coordinator, Okaloosa Public Schools Foundation. Ms Baltes provided an overview regarding applications received in response to the program. She advised that she was pleased to provide the City of Niceville with their student recommendations for the Katie Mathews White Take Stock in Children scholarships. She advised that of the applicants received several met the criteria. Using a numbering system students # 3 and # 16 were recommended for award of a scholarship. Mr Corbin lauded the efforts of everyone involved in this program since it is so important to children who would not otherwise have the opportunity to obtain a higher education. Councilman Smith moved approval to award the scholarships as recommended. Councilman Schaetzle seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Warren Averett/O'Sullivan Creel – Ms Tammy McGaughy Mc, CPA

Ms McGaughy representing O'Sullivan Creel provided an overview/summary of the City-wide audit results for fiscal year ending September, 30, 2011 lauding the City's overall management and sound fiscal status. She was proud to report that the City has received 25 consecutive annual Certificate of Achievement Awards from the Government Finance Officers Association (GFOA) for excellence in financial reporting. She advised there were no deficiencies noted with respect to internal control and no exceptions regarding compliance of laws and regulations. Discussion followed.

Community Development Block Grant (CDBG) Housing Rehabilitation Bids –
Mr Dennis Dingman

Mr Dingman, representing Summit Professional Services provided a status report regarding the CDBG Housing Rehabilitation Contract. He advised that sealed bids were received and opened on March 15, 2012 for three (3) housing units targeted for rehabilitation and two (2) housing units targeted for demolition/replacement. Summit Professional Services is recommending the Award of the housing units, as follows:

<u>APPLICANT</u>	<u>RECOMMENDED BIDDER</u>	<u>AMOUNT</u>
Marion Roake 107 Alan-A-Dale Drive	Allen Milton Construction, LLC	\$45,134
Elizabeth Person 1727 Maple Avenue	Jason Buck Construction Services, LLC	\$23,892
Ray Goodwin 593 Hill Lane	Jason Buck Construction Services, LLC	\$79,205
Jerry Buechler 112 Friar Tuck Drive	Jason Buck Construction Services, LLC	\$19,302
Ruth Girard 320 Boxer Avenue	James Taylor General Contractors, Inc.	\$81,411.08

Mr Dingman asked the council if anyone was related to the applicants. They all responded with a no answer. Discussion followed.

CONTRACTING FOR CONSTRUCTION

Contract signing (pending Award of Bids tonight) has been tentatively scheduled for next week.

PROGRESS ON REHABILITATION

Inspections were performed on thirteen (13) housing units; five (5) are targeted for demolition/replacement and eight (8) are targeted for rehabilitation. An Environmental Review has been performed on these 13 housing units; only one housing unit required historical approval; and Lead Based Paint Clearance Testing was performed on 3 housing units constructed prior to 1978 that will be rehabilitated.

The CDGB budget for housing rehabilitation and demo/replacement is \$582,000 and \$13,000 for temporary relocation. The obligation under the grant is to complete 10 housing units (2ELI; 2VLI; and 6 EMI) by the date of grant expiration, May 18, 2013, and to keep the average cost per housing unit under \$59,500.

RECOMMENDED ACTIONS

Recommended Action: Council to vote to approve the Award of Bids as recommended above.

Motion: “Move to award the Bids for Roake, Pearson, Goodwin, Buechler and Girard as recommended above. “

Councilman Smith moved approval. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Ordinance 12-04-02- An ordinance by the City Council of the City of Niceville, Florida, amending the City of Niceville, Florida Code of Ordinances to repeal Ordinance No. 02-11-01, Code of Ordinances Chapter 7, Flood Prevention and control; to repeal Code of Ordinances Chapter 10 Article II, minimum housing standards; to adopt a new code of ordinances Chapter 7; to adopt flood hazard maps, to designate a floodplain administrator, to adopt procedures and criteria for development in flood hazard areas, and for other purposes; to adopt local administrative amendments and local technical amendments to the Florida Building Code pertaining to the design and construction of buildings and structures in flood hazard areas; providing for applicability; repealer; severability; and an effective date. (Third Reading)

Mr. Doucet read Ordinance 12-04-02 by title. Councilman Thomas moved approval on third reading. Councilman Rominger seconded. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Ordinance 12-04-03 – An ordinance of the City of Niceville, Florida, authorizing the issuance of not exceeding \$3,200,000 Water and Sewer Revenue Bonds, Series 2012 to pay the cost of improvements to the Water and Sewer System, providing for the payment of such bonds from the revenues of the Water and Sewer System, providing for repeal of inconsistent provisions, providing for severability; and providing an effective date. (First Reading)

Mr. Doucet read Ordinance 12-04-03 by title. Councilman Smith moved approval on first reading. Councilman Thomas seconded. Mr Fray, Fray Municipal Securities provided a briefing package to the council and provided an overview of the purpose for the bond issue which included a. Financing Plan Overview and Funding Options Summary; b. Selecting the Best Capital Source; c. Maintaining and improving the City's currently strong fiscal position; d. rating and underwriting criteria; e. water and sewer revenue loans A and B schedules; and a recap of the Current Market Recap (including BB Legislative Status Report. Discussion followed. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Ordinance 12-05-01 – An ordinance adopting, promulgating and establishing rules and regulations pertaining to grease interceptors and separators designed to prevent discharges of oil, grease, sand and other substances into the City's Waste Water Collection System-Treatment Facilities; providing for installation thereof by commercial, industrial, institutional and all other non-residential businesses/establishments; providing for rules and guidelines for inspection, cleaning and maintenance thereof; providing for enforcement thereof and penalties for non-compliance; providing for incorporation of the Uniform Regulations under Chapter 10 of the Florida Building Code-Plumbing; and providing for an effective date. (Second Reading)

Mr. Doucet read Ordinance 12-05-01 by title. Councilman Thomas moved approval on second reading. Councilman Rominger seconded. No one spoke for or against. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Ordinance 12-06-01 – An ordinance of the City of Niceville, Florida amending the City Code of Ordinances for the purpose of repealing Appendix A – Subdivisions and Appendix B – Zoning; providing for the repeal of Appendix A and Appendix B of the

City Code of Ordinances. Providing for authority; and providing for an effective date.
(First Reading)

Mr. Doucet read Ordinance 12-06-01 by title. Councilman Smith moved approval on first reading. Councilman Thomas seconded. Ms Wanda Cruttenden, City Planner explained the background requiring the need to repeal outdated information. Ms Tonya Harris advised she owns property in Niceville and explained her opposition to the proposed ordinance. She stated it would be helpful to have the agenda posted to the web site prior to a scheduled council meeting. Discussion followed. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Resolution 12-04-01 – A resolution of the City Council of the City of Niceville, Florida, in support of the Florida Department of Transportation naming a portion of State Road 20/John Sims Parkway between State road 85 and the Walton County line in Okaloosa County as “Purple Heart Memorial Highway”.

Mr. Doucet read Resolution 12-04-01 by title. Councilman Thomas moved approval. Councilman Schaetzle seconded. Discussion followed. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

CITY MANAGER REPORTS/REQUESTS/RECOMMENDATIONS:

Water/Sewer/Drainage Projects – Update

Mr Price briefed the status of ongoing projects.

City Hall Pump Station: The station is operational and all of the flow diversion into this station is completed. A walk through inspection was conducted by the City engineer and city staff last week. A punch list was generated from that inspection and the contractor is attending to those mark-ups.

Pump Station # 1 Replacement: The pump station and control panel are installed and operational. A clear water test is being scheduled for this week and the contractor is making repairs to the station site and other areas that were disturbed during construction.

Water Well # 11 Repairs: The Well contractor has scheduled the re-installation of the column pipe and pump next week.

Water Well # 6 Well House Replacement: City crews have started the renovations to the well building at well # 6.

Relining Wet Well @ PS 11: City crews and the contractor have completed the relining of the wet well @ PS #11 (Ponte Vedra). This pump station had serious ground water infiltration issues. The relining procedure seals up the walls and bottom of the wet well and prevents ground water from entering the collection system. City crews also reconstructed the outside of the PS building.

Land Acquisition; PS #33 Replacement: Lift station # 33 is located on the 20th Street right of way near the intersection of Maple Avenue. This facility serves the areas north and south of 20th street from Palm Boulevard to Oak Avenue serving @ 200 homes. This station has been budgeted for replacement the last 2 years. This facility has been in operation for 30 + years and has become a very high maintenance problem. The wet well is metal and prone to leaks and ground water infiltration. There is not adequate area on the right of way to construct a new station. Mr. Regans has put together a plan to build a new station on a vacant lot adjacent to the existing station. We are requesting permission to contact the owner of the vacant property and determine if they may consider selling this lot to the city for the purpose of constructing a new station. Mr. Corbin will return to the council a report on the negotiations. Mr Corbin stated the asking price is \$55,000 and the appraisal came in at \$ 43,000 and stated he will bring back to the council the negotiated sale/purchase results for final approval. Councilman Smith moved to authorize the City Manager to negotiate the purchase of the property. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Complex Bathroom Construction: City crews have completed the dry in of the new restroom facilities at the Softball Complex. The installation of the plumbing and fixtures is underway.

Recreation Trail Renovations: City crews are completing extensive repairs to the asphalt recreation trail along the south end of Bayshore Drive. This work will include replacing several damaged sections of the trail and re-grading portions of the right of way.

Redwood Intersection Improvements: The county road department is planning to make the improvements to the turn lane at the Redwood Avenue & State Road 20 intersection while their crews are in the area conducting overlay work on county streets.

Traffic Circle Crosswalk: We have been working with GC&T regarding the crosswalk between Wal Mart and Chic Fila. A design has been completed and we are working with the developer to finalize the agreement to have the crosswalk installed.

Branch Hill Median Restoration: City crews have also completed the landscaping of the median in the Branch Hill Development.

Dana Pointe Drainage Improvements: Polyengineering has completed the design of the new out fall system. They are preparing the drainage and construction easements for the property owner to sign/easement and are preparing the easement and bid documents.

Valparaiso Boulevard Drainage Project: Baskerville Donovan is completing the necessary permits and documents to bid the Valparaiso Drainage Project and receive reimbursement for the Palmetto Avenue Vault Project. As it stands it appears we will be able to let this project in the July time frame. In our last meeting I requested a motion to add the Baptist Church Drainage project to our Facilities Plan so it would qualify for funding under the SRF Loan Program. The original Valparaiso Blvd. Project was listed on the Facilities Plan but because of the acquisition of property to build a treatment pond and the modification to the drainage plans I would like to get a motion to add this project to the facilities plan as it is presently designed to avoid any issues with the SRF Loan. Mr Price requested a council motion to add the Valparaiso Boulevard Drainage Improvements Project as re-designed to the facilities plan. Councilman Smith moved to add the project to the facilities plan. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

Magnolia Woods Development: The site contractor has completed the right of way clearing and the installation of the drainage system is underway.

Parish Water view Development: The site contractor is completing the clearing and grubbing of the right of way and the construction erosion and sediment controls are in place.

Regional Sewer System - Update

Mr Corbin stated that he and Councilman Rominger attending a council meeting at Valparaiso to discuss Niceville buying the county portion of the capacity. It will not cost Valparaiso anything; however, they must sign the agreement since they are one of the participants. Polyengineering was there and they expect we will meet again on the issue in two weeks. Mr Corbin stated that the City of Niceville has approximately 1500 acres to develop and Valparaiso has about 100 acres left to develop.

FIRE DEPARTMENT - UPDATE:

Chief Mayville advised that during the month of March the Fire Department responded to a total of 152 calls. There were 148 calls located within the city limits and 4 mutual aid

calls. Chief Mayville stated there was one structure fire with an estimated damage of \$75,000; 1 Aircraft down; 95 medical calls, 16 vehicle accidents involving injuries; and 1 life flight.

LIBRARY – UPDATE:

Ms Bishop briefed the status of ongoing projects. She stated the resurfacing project in the Children’s Park is complete. She expressed her appreciation to the Fire Department for the excellent Safety Training provided to employees.

POLICE DEPARTMENT - UPDATE:

Chief Popwell stated that during the month of March the Police Department responded to 2125 calls for police assistance. A total of 94 vehicles were involved in reported crashes. The estimated amount of damage to these vehicles and related property was \$258,525. A total of 378 Traffic Citations were issued, 20 Misdemeanor, 19 Felony and 7 DUI Arrests were made. Chief Popwell stated an individual was arrested recently who was linked 40 automobile burglaries.

OTHER BUSINESS:

Mr Corbin advised our fireworks fund is doing very well. He stated that a barge or floating dock is being built by Mr Don Ory one of our employees and is near completion. The decision to build our own will be more cost effective by eliminating the need to rent a barge ever year. The total cost of the project is approximately \$38,000. He stated \$8,000 of this amount was taken out of our fireworks fund and the balance is being funded by a low cost loan from Coastal Bank to be paid off in 5 years. Mr Corbin stated we are working with Northern Lights Marina for storage of the barge/floating dock.

BILLS PAYABLE

Councilman Henkel moved approval. Councilman Rominger seconded. Council Vote: Henkel-yes; Schaetzle-yes; Thomas-yes; Rominger-yes; Smith-yes. Motion passed.

The meeting adjourned at 8:25 P. M.

ATTEST:

MAYOR

CITY CLERK