

MINUTES
SPECIAL COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
AUGUST 25, 2011

The Niceville City Council met in special session at 6:00 PM, August 25, 2011 in the Council Chambers, 208 N Partin Drive. All Council members were present and the Mayor was out of town on business. Also present were City Manager, Lannie Corbin; City Clerk, Dan Doucet; Public Works Director, Bruce Price; a member of the press and visitors in the office. Mayor Pro-tem Henkel called the meeting to order at 6:00 PM.

PUBLIC HEARING

BUDGET WORKSHOP

Aid to Organizations:

Chamber of Commerce:

Ms Dominica Farmer representing the Chamber of Commerce briefed the council on the various aspects of chamber functions. Ms Farmer lauded the City for the outstanding support received in the past and requested funding in the amount of \$5,000 to support chamber operations for the next fiscal year. Discussion followed.

Economic Development Council:

Ms Kay Rasmussen, Director of Defense & Economic Initiatives for the Economic Development Council provide an in-depth presentation of EDC operations and their involvement with local businesses to create and retain jobs in this area. She stated that the EDC has been successful by securing 375 new jobs during the last year. She provided an information brochure and explained the scope of their organization. Discussion followed. She requested funding in the amount of \$3,000.

Bridgeway Center:

Ms Kaye Petralia, the Crisis Hotline/Rape Crisis Center Supervisor briefed the council regarding the services provided by the Crisis Hotline/Rape Crisis Center and requested funding in the amount of \$ 3,000.

Okaloosa - Walton Child Care Svcs:

Ms Lynn Stephens explained the scope and services provided by Child Care Services and requested funding in the amount of \$ 1,000.

Shelter House:

Ms Rosalyn Wik explained the scope and services provided by the Shelter House and requested funding in the amount of \$ 1,000.

Okaloosa - Walton College Symphony Orchestra:

Mr Jeffery Rink representing the Symphony Orchestra advised that the Symphony Orchestra has conducted performances for 24 consecutive years. He stated that contributions received will help 50 students attend future concerts. He expressed his appreciation for the support provided by the City in the past and requested funding in the amount of \$800.

Children's Advocacy Center, Inc.

The City received a letter from Ms Julie Hurst, CEO of the Children's Advocacy Center explaining the various organizational elements that make up the Advocacy Center and the services they provide. They are requesting funding in the amount of \$3,000.

Okaloosa County Comprehensive Head Start - Child Development, Inc.

The City received a letter from the Head Start Program explaining the scope and services provided by their agency and requested funding in the amount of \$3,000.

Sharing and Caring:

The City received a letter from Sharing and Caring explained the scope and services provided by their group of more 50 volunteers. Donations received are used to assist families in need with food and/or to help pay clients' rent, utility bills, medicine prescriptions, car repairs, etc. Sharing and Caring is requesting funding in the amount of \$5,000.

Mayor Pro-tem Henkel advised that a decision regarding funding individual requests will be made by the council at a later date. He thanked everyone for their presentations and advised the council will take a short recess and reconvene to discuss other budget matters.

BUDGET WORKSHOP - CONTINUED

SANITATION

Mr Doucet advised that effective October 1, 2011 the county is increasing their tipping fee for garbage by 2 % which is a CPI increase. To accommodate this increase we must raise our residential tipping fees from \$13.11 to \$ \$ 13.37 per month and also raise our Commercial Tipping by 2%. The rate changes are included in our proposed

budget for FY-12. The rate increase is estimated to be \$17,204 for residential and \$8,900 for commercial customers.

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REVENUE - \$2,761,050

EXPENSE: Last Year - \$ 2,721,050 This Year - \$ 2,761,050

Repair & Maintenance Vehicles/Equipment

| | |
|--|---------------------------|
| Trash Trailer Repairs | Estimated Cost: \$ 10,000 |
| Replacement Grapple Bucket | \$ 5,000 |
| Preventive Maintenance (PM) & Normal Repairs | <u>\$ 35,000</u> |
| | Total: \$ 50,000 |

Human Resources - RM Other

| | |
|-----------------------|--------------------------|
| Misc Expense | Estimated Cost: \$34,000 |
| Inmate Squad Services | <u>\$15,000</u> |
| | Total: \$49,000 |

Improvements other than Buildings:

| | |
|--|----------------------------------|
| City of Niceville Public Works (Pipe Storage) | Estimated Cost: <u>\$ 20,000</u> |
| | Total: \$ 20,000 |

Equipment:

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|--------------------|----------------------------------|
| Equipment Reserve: | Estimated Cost: <u>\$ 50,000</u> |
| | Total: \$ 50,000 |

430 -STORMWATER MANAGEMENT

REVENUES:

We anticipate receiving the following revenues:

Charge for Services:

Revenue from Residential Customers: \$294,000

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|------------------------------------|------------------|
| Revenue from Commercial Customers: | <u>\$135,000</u> |
| Total: | \$ 429,000 |

Miscellaneous:
\$ 1,500

Non-Revenues: SRF Loan # 50621P \$700,000

Cash Carry Forward from last FY \$362,730

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TOTAL REVENUE & NON-REVENUE \$ 1,493,230

Mr Doucet advised we have \$ 1,141,000 in projects to be completed as outlined in our planning documents for FY-12. We plan to raise rates (3%) for each residential and commercial customer to help fund projects that do not qualify for the State Revolving Fund loan program; to pay future debt service payments and to cover Repair and Maintenance expense to existing facilities . The rate increase will produce approximately \$ 11,000 this fiscal year. Our total Stormwater project costs is a little over \$12 million dollars. We will be borrowing that much money over the period of the project using State Revolving Funds (SRF). The State of Florida has given us a grant in the amount of \$1,500,000 to assist in paying debt service. Grant funds covers 81% and the City pays 19%. We plan to utilize those funds first. However, we must be prepared to start paying the debt service when those funds are depleted. We established a debt service reserve account to accumulate funds to be used to repay the SRF loans when the \$1,500,000 state grant debt service funds are depleted. We are budgeting \$479,650 in this account for FY-12. We anticipate that our annual debt service payments will be approximately \$ 900,000 annually once we have borrowed the total funds needed for the total project.

EXPENSE: This year: \$1,493,230

Professional Services Estimated Cost: \$ 30,000

Repair & Maintenance Other:

Misc repairs to Existing Facilities, Estimated Cost: \$ 100,000
Inspections of City facilities for BMP's,
illicit Discharge Screening,
Construction Sites SWPPP Verification
Inlets & Outfall Systems Inspections
Stormwater Mapping

Human Resources - RM Other

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|---|-----------------|---------------|
| City Labor: | Estimated Cost: | \$20,000 |
| Inmate Squad Services (50%) | | <u>30,000</u> |
| (Cost shared with Sanitation - \$15,000, and Streets - \$15,000) Total expense: \$60,000 | Total: | 50,000 |

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| Training/Certification | Estimated Cost: | 2,500 |
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| (Other Current Charges & Obligations | Estimated Cost: | 3,500 |
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| Operating Supplies | Estimated Cost: | <u>5,000</u> |
| | Total | \$ 191,000 |

Equipment

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|-------------------|-----------------|------------------|----|
| Loader Cost Share | Estimated Cost: | <u>\$ 37,000</u> | |
| | Total | | \$ |
| | | | 3 |
| | | | 7 |
| | | | , |
| | | | 0 |
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DRAINAGE PROJECTS

Improvements other than Buildings:

drainage problem is in need of repair. The costs associated with this project are estimates made by city staff in coordination with our engineers.

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| rd Drainage Improvements *Estimated Cost: | \$ 200,000 | |
| e Vault Project | \$ <u>450,000</u> | |
| | | Total: \$ 650,000 |

ilities Plan

#50621P - City Share: Estimated Cost: \$ 18,800

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|-----------------------|-----------------------------------|-------------------|
| 21P Tallahassee Act | \$ 79,000 | |
| 50621P-City Portion | \$ 7,200 | |
| 50621P-Escrow Portion | <u>\$30,580</u> | |
| | | Total: \$135,580 |
| Debt Service Reserve: | Estimated Cost: <u>\$ 479,650</u> | |
| | | Total: \$ 479,650 |
| | Total Expense: | \$ 1,493,230 |

Mr Corbin and Mr Price provided an overview of the Stormwater Management Program dating back to year 2000 when the utility was formed explaining the progress made because of the decision by the City Council to have this utility in place. Discussion followed.

Mr Doucet advised the next budget workshop is scheduled for August 30, 2011 at 6:00PM.

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The Meeting adjourned at 7:40 PM

MAYOR

ATTEST:

CITY CLERK