

CITY OF NICEVILLE

Position Description

Position Title: Crossing Guard
Public Safety Department

General Function:

The crossing guard has the responsibility of utilizing safe gaps in traffic to assist students in crossing the street safely. The crossing guard works during the school term in assigned areas and could require performance in adverse weather conditions. The job requires one to become familiar with local traffic regulations, especially regulations pertaining to motorist, bicyclist and pedestrian responsibilities in relation to school crossings, parking, and yielding rights-of way. Requires one to be familiar with the school zone signage and pavement markings around the school area. Receives a review of the proper procedures and techniques yearly.

Reporting Relationship:

Reports to: Assigned Supervisor

Supervises:

No supervisory responsibility

Illustrative Tasks:

Assist students in crossing the street safely.

Teach students about traffic safety.

Learn the criteria used to determine the need, such as traffic speeds, number of gaps between motor vehicles in a one minute time period, traffic volumes and wide intersection crossings. Recognize patterns and irregularities in traffic control devices that could result in poor conditions or crossing of the students.

Identify traffic hazards such as inoperative or missing traffic control devices, roadway or sidewalk construction hazards, sight obstructions and other conditions.

Must be able to adequately describe and identify a vehicle which is endangering the safety of the students, e.g., traffic crashes, harassment and suspicious vehicles.

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The City reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.

Position Title: Crossing Guard (cont'd)
Public Safety Department

Requirements:

Minimum of four hours of classroom instruction, a minimum of two hours of instruction in the field, and a minimum of two hours supervised work with students present at the assigned post, working one-on-one with a field training officer.

A yearly review of the proper procedures and techniques conducted in the classroom and in the field.

Employee Acknowledgment

Date